



Anita-Alta 4-H Outpost Camp

120 Hospital Ave. NE

Lenoir, NC

28645

(828) 757-1252

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Policies and Fees 1/07

Please fill out the Rental Agreement Form. Sign and return copies to the Caldwell County Cooperative Extension Center c/o Anita-Alta 4-H Outpost Camp, along with the required Security Deposit. (This will be refunded after the caretaker has completed your check out.) We will return a copy to you immediately as your date confirmation, along with a receipt for the security deposit. As 4-H reserves the right to utilize the facilities to their fullest potential, there may be other groups using adjoining areas of the camp.

General Policies for Use of the Center:

1. A Rental Agreement Form and your Security Deposit must be received & approved BEFORE your date will be secured. **YOU MUST CANCEL YOUR RESERVATION 48 HRS. BEFORE SCHEDULED ARRIVAL TIME TO RECEIVE YOUR SECURITY DEPOSIT.**
2. Groups and individuals are personally liable for any accidents or injuries occurring on camp property. Use of the camp is at your own risk. All groups are responsible for their own first-aid needs. A phone hook up is located at the front pavilion & a phone for emergency use only may be picked up when you check- in at the caretaker's house.
3. The person submitting the application for a group will be responsible for the facility, equipment and group conduct. He/She should arrive in advance of or with the group to confirm check-out time with the caretakers. (**EACH** car must also check-in at the caretaker's house.) They must remain on site with the group at all times and must checkout with the caretaker at the time verified. Day users and campers must set a check-in and checkout times. **ANY** changes must be verified with the caretaker: 758-5528 in advance.
4. *An adult MUST directly supervise youth at all times.* At least 2 adult counselors are required for the first 10 campers, with an additional counselor for every 10 additional youth. Proper supervision and discipline is essential and expected. Staff will halt any programs or activities they deem unsafe. It is recommended that all campers be at least 12 years of age unless accompanied by a parent.
5. A person(s) with Red Cross Waterfront Certification must supervise groups swimming. Their name, phone number and a copy of their certification **MUST** accompany this registration.
6. Fires are allowed only in designated areas, and must be attended at all times. Be sure all fires are properly extinguished before leaving the designated area. Firewood may be purchased on site from the caretaker for \$3 a bundle.
7. Parking for day use at the pavilions in designated areas only. Overnight guests will be permitted to park one vehicle on site. All other vehicles must remain in the main parking area adjacent to the barn. No motorcycles or mini-bikes are allowed.

8. ALL garbage and trash must be taken away when leaving. You will need to bring 55 gal. Trash bags to reline the trashcans. (A **\$5/per bag fee** will be charged for trash left at the site.) **Groups must leave the area and equipment clean & put away.** The caretaker or camp liaison must check you out at the designated time of departure, and co-sign the checkout form at that time. A charge will be made for any damage or loss to facilities and/or equipment, (unless determined as normal wear at the time of check-out.) Deposits minus any fees billed will be returned upon receipt of checkout form. **FAILURE TO CHECK-OUT WILL RESULT IN A FORFITURE OF YOUR SECURITY DEPOSIT.**
9. No illegal drugs or alcohol will be allowed. The presence of either is cause for immediate dismissal of the group without reimbursement of fees or security deposit.
10. All plants & animals at the camp **must** be left undisturbed.

FEES

1. A minimum **Facility Security Deposit** of \$50 for day users & \$50 per night for overnight users must accompany the Rental Agreement. Deposits minus any fees billed will be returned upon receipt of checkout form. **FAILURE TO CANCEL RESERVATIONS 48 HOURS BEFORE SCHEDULED ARRIVAL TIME or to CHECK-IN & OUT WILL RESULT IN A FORFITURE OF YOUR SECURITY DEPOSIT.**
2. **Day Use Fees:** \$2 per day per person, OR \$3 per person when using camp equipment – (archery, fishing or Challenge Course equipment).
3. **Overnight Use Fees:**
 - Platform Tent Unit - (Space for 48 – 8 platform tents/4 per ridge) - \$2/per person per night with a minimum of \$8 per night per tent, \$32 for 4 tents on same ridge, \$64 for all platform tents per night.
 - Cabins – (Space for 32 – 4 bunks [8 beds] in each of 4 cabins) - \$3/per person per night with a minimum of \$12 per night for 1 cabin; \$24 for 2 cabins, \$36 for 3 cabins, \$48 for all cabins per night.
 - Low-Impact tent camping with your own gear is \$1/per person per night with a minimum of \$5/per tent per night.
4. **Canoe Rentals:** Life jackets and paddles are provided and must be used. Groups are responsible for replacement of lost or broken paddles, life jackets or canoes, and damages to the trailer.
 - On-site Day use of the canoes is \$5/per canoe per day.
 - (Six canoes on a trailer may be rented for off-site use by Extension Staff & their designated volunteers **ONLY**. A security deposit of \$50 is required, which will be refunded if the equipment is returned in satisfactory condition. Hourly fees are \$4 per hour for 4-H groups Rates by the day – (per 12 hours) are \$18 per canoe for 4-H groups The canoe trailer rental fee is \$25, unless 4 or more canoes are rented. The group must provide their own transportation.

ALL payments are to be made to NCSU
Mail to : Anita-Alta 4-H Outpost Camp
120 Hospital Ave NE,
Lenoir, NC 28645

PLEASE RETAIN FOR YOUR RECORD 1/07